



The Institute of Chartered Accountants of India

POST QUALIFICATION COURSE IN INTERNATIONAL TRADE LAWS AND WTO

Examination, November, 2020

(Under Regulation 204 of the Chartered Accountants Regulations, 1988)

Last Date : 25th August, 2020 (Without late fee)

4th September, 2020 (With late fee of Rs. 600/-)

Cost of Application Form: Rs. 100/-

NOTES FOR INFORMATION AND GUIDANCE OF APPLICANTS

Candidates are advised to carefully read, understand and follow the instructions while filling in the Form and retain the same for future reference

(1)	Dates of Examinations	Group A : 2 nd & 4 th November, 2020 Group B : 6 th & 8 th November, 2020																																																																																																																																																																																																																																							
(2)	Timing of Examinations	02.00 p.m. to 05.00 p.m. (IST)																																																																																																																																																																																																																																							
(3)	Subject : Paper - I Paper - II Paper - III Paper - IV	Group-A Introduction to International Trade Agreements WTO Agreements Group-B Anti-dumping, Subsidy & Countervailing and Safeguard Measures - Laws and Practices Domestic Trade & Competition Laws																																																																																																																																																																																																																																							
(4)	Option to Appear Group wise or Both Groups together	The candidates may appear at one sitting either for Group A or Group B or for Both Groups together at their discretion. In other words, the candidates may appear for a group at one sitting and for the remaining group at subsequent sitting or appear for both groups together at one sitting.																																																																																																																																																																																																																																							
(5)	Last date for receipt of application at the Institute's Headquarters at New Delhi.	<ul style="list-style-type: none"> ● 25th August, 2020 (without Late Fee) ● 4th September, 2020 (with Late Fee) (Application received after 4 th September, 2020 will not be entertained under any circumstances. Therefore, candidates sending their application by Post must send the same at least 3-4 days in advance of the last date and avoid sending it on the last date for receipt of application forms.)																																																																																																																																																																																																																																							
(6)	Examination Fee (Note: Candidates are advised not to send any fee other than examination fee along with the Examination Application Form)	Rs. 4000/- (Rupees Four Thousand Only) without Late Fee for both groups Rs. 2000/- (Rupees Two Thousand Only) without Late Fee for one of the groups Rs. 600/- (Rupees Six Hundred Only) extra as Late Fee Rs. 100/- (Rupees One Hundred Only) extra if the examination form is downloaded from Institute's website.																																																																																																																																																																																																																																							
(7)	Mode of Payment of Fee	The Examination Fee should be paid only by way of Demand Draft which may be of any Scheduled Bank. <ul style="list-style-type: none"> ● Drawn in favour of "The Secretary, The Institute of Chartered Accountants of India" and should be payable at New Delhi only. ● Candidates are advised to furnish the following details on the reverse of the Demand Draft in their own interest. <ul style="list-style-type: none"> ● Name ● ITL & WTO Registration No. ● Examination Application form ● No. Centre Opted 																																																																																																																																																																																																																																							
(8)	Filling up of Admit Card	Candidates are required to fill in the relevant columns in the Admit Card and submit the same to the Examination Department alongwith the examination application form.																																																																																																																																																																																																																																							
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(10)	How the application form should reach the Institute?	The application form together with Demand Draft towards examination fee, of any Scheduled Bank be sent by Speed Post / Registered Post Only to the Addl. Secretary (Exams.), The Institute of Chartered Accountants of India, ICAI Bhawan, Indraprastha Marg, New Delhi - 110 002. <ul style="list-style-type: none"> ● Candidates are advised to retain the receipt issued by Post Office till the receipt of Admit Card. ● Candidates are advised not to send the application through courier. ● Candidates should not submit / send the application forms to regional / branch offices of the Institute. 																																																																																																																																																																																																																																							

Special Note: There will be no change in the examination schedule even if any examination day is declared as a Public Holiday by Central Government or any State Government.

(11)	Eligibility Certificate (i.e. Personal Contact Programme Participation Certificate)	<ul style="list-style-type: none"> ● A list of candidates eligible to appear for ITL & WTO Course Examination November, 2020 will be hosted by the Committee For Export of CA Services and WTO on the Website of the Institute www.icai.org ● Candidates who are not in receipt of Eligibility Certificate (i.e. Personal Contact Programme Participation Certificate) are advised, in their own interest, to pursue their case with the office of the Committee For Export of CA Services and WTO, The Institute of Chartered Accountants of India, Indraprastha Marg, New Delhi - 110 002 so as to obtain Eligibility Certificate. ● Candidates may submit the Examination Application Form pending receipt of Eligibility Certificate by them, in case they have otherwise fulfilled the requisite eligibility criteria.
(12)	Admission to ITL & WTO Examination	<ul style="list-style-type: none"> ● No candidate shall be admitted to the ITL & WTO Examination unless he / she has been issued the Eligibility Certificate by the Committee for Export of CA Services & WTO of the Institute.
(13)	Issue of Admit Card	<p>(a) ● A list of Candidates to whom the Admit Cards have been issued for the ITL & WTO Course Examination will be hosted on the Institute's website www.icai.org from 16th October, 2020. All correspondence in the above matter should be addressed to the Addl. Secretary (Exams.) of the Institute at New Delhi quoting the following for prompt action.</p> <ul style="list-style-type: none"> * ITL & WTO Regn. No. * Examination Application Form No. * Receipt No. Issued (if any) * Name of the Centre Opted * Telephone No. * Fax No. * E-mail <p>(b) ● In Case of any difficulty, Addl. Secretary (Exams.), "ICAI Bhawan", C-1, Sector-1, Noida should be contacted on Fax No. 0120-3054841 and 3054843. ● Helpline Desk telephone Nos. 0120-3054851, 3054852, 3054853, 3054854, 3054836, 3054842, 4953742, 4953751-754</p>
(14)	Record of answer book tendered at the Examination Centre.	<ul style="list-style-type: none"> ● The Superintendents of Examination Centres are being advised to issue receipt for the answer books handed over through the Invigilator in the Admit Card. ● Candidates are, therefore, advised to secure the signature of the Invigilator concerned while submitting their answer books and retain the Admit Card with themselves as record of receipt, at least till the declaration of result.
(15)	Requirement for passing the ITL & WTO Examination	<ul style="list-style-type: none"> ● A candidate for the ITL & WTO Examination shall be declared ordinarily to have passed the examination if he / she passes in both the groups simultaneously at one sitting or in one group at one examination / sitting & in the remaining group at any subsequent examinations / sitting, securing at one sitting a minimum of 40 per cent marks in each paper of each of the groups and a minimum of 50 per cent marks of the total marks of all papers of each of the groups.
(16)	Issue of Statement of Marks	Statement of Marks will be issued to all the candidates who appear in ITL & WTO Examination normally in two weeks' time from the date of declaration of result.
(17)	Check-list to ensure correctness of enclosures to the Application	<ul style="list-style-type: none"> ● Candidates are requested to ensure that the Application is filled in correctly giving all the required details and the following enclosures are annexed securely. <ul style="list-style-type: none"> ● Demand Draft for Rs. ● Application Form ● Admit Card with self attested photo ● Address Slip ● Copy of the membership Certificate. <p>Before sending the application, candidates are requested to arrange serially the pages of application keeping the demand draft and admit card on the Top of the Bunch.</p>
(18)	Verification of Answer Book(s)	After declaration of result, a candidate may, if he / she so desires, apply for verification of his/her answer book(s), to the Addl. Secretary (Exams), The Institute of Chartered Accountants of India, 'ICAI Bhawan', Indraprastha Marg, New Delhi - 110002 necessarily in his/her own handwriting within one month from the date of declaration of result. The verification fee is Rs. 500/- payable by way of a demand draft drawn in favour of Secretary, The Institute of Chartered Accountants of India, payable at New Delhi. There is no standard application form for verification. Typewritten request will not be entertained.
(19)	Certified Copies / Inspection of Answer book(s)	An examinee may seek inspection/certified copies of answer books, by sending an application to the Addl. Secretary (Exams), The Institute of Chartered Accountants of India, 'ICAI Bhawan', Indraprastha Marg, New Delhi - 110002 in the prescribed format hosted on www.icai.org within 30 days from the date of declaration of result alongwith a demand draft for Rs.500/- per paper, drawn in favour of the Secretary, ICAI, payable at New Delhi.
(20)	Refund of fee	The Fee once paid by a candidate shall not be refunded / adjusted under any circumstances except where a candidate applies to the Addl. Secretary (Exams) for the transfer of fee to the next Examination only, on the ground that he / she was prevented from attending the Examination on account of circumstances beyond his / her control provided that application to this effect is not received after lapse of fifteen days from the date of examination.
(21) For any / all dispute(s) relating to ITL & WTO Examination conducted by the Institute of Chartered Accountants of India, the Courts at Delhi shall have exclusive Jurisdiction.		
<p>PLEASE NOTE:</p> <p>a) Application should be complete in all respects, otherwise it is liable to be rejected.</p> <p>b) In the event of furnishing any incorrect information / misrepresentation, the admission shall become invalid.</p> <p>c) No correspondence in this regard shall be entertained.</p>		

HOW TO FILL-IN THE APPLICATION FORM

- I.
1. Kindly write the date of issue of demand draft.
 2. Write amount of fee paid. Please also (ü) the relevant box. (Fee is Rs. 2000/- without late fee and Rs. 2600 /- with late fee for one group while fee for both groups is Rs. 4000/- without late fee and Rs. 4600/- with late fee. Please add Rs.100/- towards cost of examination application form.
 3. Write name of the Bank.
 4. Write number of the Demand Draft.
 5. Demand Draft should be drawn in favour of "The Secretary, The Institute of Chartered Accountants of India" and payable at New Delhi only.
- II.
1. Kindly write your name exactly as recorded in the Register of Members i.e. Membership Certificate.
 2. Write the name of your father exactly as appearing in the Membership Certificate. Married female members are also required to write Father's Name only.
 3. Write the name of the place you belong to for use in the pass certificate issued to all the pass candidates.
 4. Write your membership number. Kindly take special care to write your correct membership number.
 5. Tick the appropriate box.
 6. Supposing your registration number is PQC/I/P1/ITL/04, Fill in like :

P	Q	C	/	I	/	P	0	0	1	/	I	T	L	/	0	4
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
 7. Write the name of a city from amongst the list of centres as given in Col. 9 of "Notes for Information and Guidance of Applicants" from where you wish to write the ITL & WTO Examination.
 8. Tick the appropriate box. No change in group will be allowed later.
 9. Write the No. and Date of Eligibility Certificate (i.e. Personal Contact Programme Participation Certificate) as recorded on the Eligibility Certificate issued to you by the Committee for Export of CA Services and WTO.
 10. Write your complete postal address, very clearly in Capital Letters for mailing Admit Card, Pass Certificate, Correspondence, if any.
 11. Write your E-mail address for our records / use.
 12. Write your Phone No. also under your address in Column No. 10

Enclosures

- : Please attach (i) demand draft (ii) copy of evidence of being a member of ICAI (iii) Admit card proforma and (iv) Address Slip.
Please tick in relevant boxes.

Address Slip
(Please fill in Name & Address)

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Address Slip
(Please fill in Name & Address)



(THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

Examination Department)

ICAI Bhawan, Indraprastha Marg, New Delhi - 110 002

ITL & WTO

LATEST

**PHOTO
ONLY**

Candidate should affix self attested photograph which should be pasted in this space and not merely stapled.

Addl. Secretary (Exams.)

The Institute of Chartered Accountants of India

ADMIT CARD (DUPLICATE)

Roll No.

International Trade Laws & WTO EXAMINATION-November, 2020

(To be filled in by the Candidate in BLOCK LETTERS)

Name of the Candidate

Membership No.

ITL & WTO Regn. No.

Centre : City :

Specimen Signature of the Candidate

Venue of the examination :

(To be filled by the office)



(THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

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ICAI Bhawan, Indraprastha Marg, New Delhi - 110 002

ITL & WTO

LATEST

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Addl. Secretary (Exams.)

The Institute of Chartered Accountants of India

ADMIT CARD

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Name of the Candidate

Membership No.

ITL & WTO Regn. No.

Centre : City :

Specimen Signature of the Candidate

Venue of the examination :

(To be filled by the office)

Record of Answer Books tendered at the examination centre			
Day & Date of Examination Afternoon Session (02.00 p.m. to 05.00 p.m.) (IST)	ITL & WTO Examination Papers	Name of the Invigilator	Signature of the Invigilator in confirmation of receipt of answer book
Monday 2 nd November, 2020	Group-A Paper-I Introduction to International Trade Agreements		
Wednesday 4 th November, 2020	Paper-II WTO Agreements		
Friday 6 th November, 2020	Group-B Paper-III Anti-dumping, Subsidy & Countervailing and Safeguard Measures - Laws and Practices		
Sunday 8 th November, 2020	Paper IV Domestic Trade & Competition Laws		

Special Note: In the event of any examination day being declared as a Public Holiday by the Central Government or any State Government, there will be no change in the examination schedule as already notified and as stated above.

Record of Answer Books tendered at the examination centre			
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SPEED POST / REGISTERED

To The Addl. Secretary
(Examinations)

The Institute of Chartered Accountants of India
"ICAI Bhawan"
Indraprastha Marg
New Delhi - 110 002

From : _____

